



MVSHRM



MVSHRM Meeting Attendance Policy

Issue Date: November 2014

As Human Resource professionals, we are responsible for adding value to the organizations we serve and contributing to the ethical success of those organizations. We accept professional responsibility for our individual decisions and actions. We are also advocates for the profession by engaging in activities that enhance its credibility and value.

1. The Chapter Administrator shall distribute a Meeting Notice containing information regarding monthly programs to chapter members.
2. The Meeting Notice shall contain pertinent meeting information to include date, time, location, cost, topic, speaker and sponsor.
3. All Meeting Notices shall be distributed at least two weeks in advance of the upcoming meeting and will be included on the MVSHRM website (www.mvshrm.org).
4. All members interested in attending shall reply to the Meeting Notice by the deadline provided on the Meeting Notice.
5. Meeting payments are requested in advance and should be sent directly to the address provided on the Meeting Notice.
6. ***Cancellations must be received 24 hours prior to the meeting to avoid being billed.*** Members who are a no-show at the meeting, will be charged the meeting fee.

MVSHRM reserves the right to determine the meeting cost and when this is due.